

St Andrews CofE primary school PTFA AGM  
1<sup>st</sup> October 2024

Present : Natalie Mollart, Sonia Russell, Samantha Russell, Simon Charnock, Jeanette Lyon, Islay Kiernan, Sam Daniels, Sam Lingard, Jayne Penn.

Apologies : Staff not in attendance, Lisa Mealor, Russell Cordingly, Vicky Gartside, Laura Withington, Jennie Hodson. Natalie welcomed everyone to the meeting.

All of the committee members stepped down from current roles.

It was decided that as Natalie doesn't currently have a child in the school the role of chair was to be shared between Natalie Mollart and Samantha Russell. Proposed by Sonia and seconded by Jeannette. All were in agreeance. No vice chair at this time.

Janine Watson stepped down as secretary as she has no children in the school now. The vice secretary Vicky will continue the roll for the foreseeable with the hope a vice will step forward. Proposed by Samantha seconded by Sonia. The treasurer roll will be taken on by previous vice, Sonia Russell with Lisa the previous treasurer taking vice due to personal reasons. This was proposed by Islay and seconded by Jeanette.

Bank committee members stay the same with Simon Charnock, Jeanette Lyon, Lisa Mealor, Sonia Russell.

Sonia discussed financials as follows:

A sheet containing financial details of the year was given out to all in attendance, it was discussed that the Easter Egg bingo was different this time being held at the conservative club, and this proved a success for all in attendance as well as profitable for the ptfa.

Discos and movie night's are easy to organize and also prove profitable therefore will continue into this academic year.

The book fair was a great event enjoyed by the children and made raised a good amount in a short space of time. Will look to do another within the academic year.

The raffle was the biggest earner at the Christmas Fair. We discussed being more organized with prizes this year and starting to collect them in earlier.

Sonia explained previous issues to new members with regards to accessing the bank. All is now sorted going forward.

**Xmas Fair 2024 Friday 6<sup>th</sup> December 2024**

It was decided the Xmas fair will be on Friday 6<sup>th</sup> December straight after school 3.30-5.30pm.

This is different to previous years and was suggested by Simon with support from Islay who has experience of this in her own school. All in attendance were happy to go with the new time of 3.30pm with the following comments made; Juniors who may leave school independently **MUST NOT** attend the Xmas fair without adult supervision. Simon and Jeanette assured they would send out a notice from school to make all parents aware of this.

There will be no hog roast this year due to the timeframes, it is impossible for the hog to cook in time. Natalie has asked Adam at the hulton arms if he has capacity to cook some joints of meat for us to offer pork/turkey barm's as this was a popular attraction in previous years.

The book fair is at school the same week as the Xmas fair, it was suggested this may be able to remain open in one of the classrooms whilst the fair is on to help the school with their ability to buy learning material.

There will be a meeting arranged specifically to discuss the details of the xmas fair on 22/10/2024 at 3.45pm. All welcome to help with organizing the event as there will be a few changes necessary this time.

Potentially it was mentioned that a card reader would be useful for taking payments for food and beverages but using the token method for all tombola's. This is something Sonia and Samantha will look into.

**Xmas Disco – Thursday 12<sup>th</sup> December 2024 (tbc)**

Ideally we have proposed 12/12/24 as a date for the disco awaiting confirmation from Paul the DJ. Failing that we will aim for weds 11<sup>th</sup> dec as a second possible date.

Infants as usual 3.30-4.30 juniors 5.30-7pm

**Movie Night – Thursday 24<sup>th</sup> October**

3.30 – 5 ish after school.

Infants 45 min film and 45 min crafts. Juniors full movie.

Movie tbc.

We need to consider if we are streaming a film or using a device plugged into the laptop.

Jeanette confirmed she will get these dates for movie night and the disco on the newsletter out to parents.

Simon and Natalie thanked all for coming, for all the efforts in the previous year.

We look forward to commencing year.

Samantha Russell.

Signed.....

11/10/24